

Office Lease

Ivory Ledger

Please review and complete the following details for your office lease arrangement.

PARTIES

Lessor / Landlord

Lessee / Company

Premises Address

PREMISES

Suite / Floor

Rentable Square Footage

TERMS & PAYMENT

Base Rent (Monthly \$)

CAM / Operating Costs (\$)

Security Deposit (\$)

Permitted Use

DATES & SCHEDULE

Commencement Date

Expiration Date

OPTIONS

Renewal Option

SIGNATURES

Lessor Signature

Signature / date

Lessee Signature

Signature / date